



Europass Curriculum Vitae



Personal information

First name(s) / Surname(s) **Georgeta CHIRLEŞAN**
Address(es) 134, Gemenii, 117141, Geamăna, Argeş, Romania
Telephone(s) **Mobile:** +40723261005
Fax(es) +40248219744
E-mail georgeta.chirlesan@upit.ro; g.chirlesan@gje.ro
Skype chirlesand63
Nationality Romanian
Date of birth 15.04.1965
Gender Female

Desired employment / Occupational field

Project Manager with more than 17 years of experience in designing, developing and implementing international projects

Work experience

Dates	2010 - onwards
Occupation or position held	Responsible of the study programme "International Relations and European Studies (IRES)" of the Faculty of Socio-Humanistic Sciences, of the University of Piteşti
Main activities and responsibilities	Quality assurance for IRES study programme Accreditation procedure of IRES study programme (CNCSIS) Students' professional development (academic training, professional practice in companies) Academic mobilities (for teaching staff and students) Joint degrees Scientific publications of students and teaching staffs Organising scientific events within IRES specialisation (conferences, etc.) Designing and implementing transnational research and professional training projects
Name and address of employer	University of Piteşti, Târgu din Vale, no. 1, 110040, Piteşti, Argeş County, Romania
Type of business or sector	Higher Education
Dates	5 th of February 2003 – 9 th of February 2011
Occupation or position held	Director of the "International Relations" Office

Main activities and responsibilities	<p>Coordinating the department's activity.</p> <p>Designing and managing educational projects in the framework of European programs such as Tempus, Leonardo da Vinci, Socrates, Jean Monnet.</p> <p>Publishing the informational bulletin of the department.</p> <p>Coordinating the activity of the 5 working groups: Curriculum ECTS, Bologna, Grundtvig, Jean Monnet, Francophonie.</p> <p>Maintaining and extending the collaboration with similar departments, bodies and institutions (Delegation/Representation of the EC in Romania, European Institute in Romania, Department of European Integration from the Ministry of Education and Research, universities, colleges, etc.).</p> <p>Performing specific demarches in order to help University of Pitești to be able to join the European educational systems.</p> <p>Receiving Romanian and foreign delegations.</p>
Name and address of employer	University of Pitești, Târgu din Vale, no. 1, 110040, Pitești, Argeș County, Romania
Type of business or sector	Higher Education
Dates	23rd of February 2008 - onwards
Occupation or position held	Associate Professor at the Physics Department Associate Professor at the "International Relations and European Studies" Department.
Main activities and responsibilities	<p>Teaching Physics (courses, seminars, laboratories of General Physics, Physics of the Solid State, Electricity and Magnetism).</p> <p>Teaching "Management of the International Projects", "Institutions of the European Union" and "Team Work".</p> <p>Offering professional guidance to the students preparing the dissertation.</p> <p>Organizing and leading the students' research.</p>
Name and address of employer	University of Pitești, Târgu din Vale, no. 1, 110040, Pitești, Argeș County, Romania
Type of business or sector	Higher Education
Dates	10th of June 2002 - onwards
Occupation or position held	Chief of the "Programmes" Department, Project manager
Main activities and responsibilities	Coordinating the activities related to programmes and projects (project design, evaluation, management, implementation, reporting).
Name and address of employer	Group for European Integration [GIE], 134, Gemenii, 117141, Geamăna, Argeș, Romania
Type of business or sector	Non-governmental organization (in the field of education, culture, art, research)
Dates	4th of May 1999 – 5 th of February 2003
Occupation or position held	Coordinator of the "Leonardo da Vinci" Office
Main activities and responsibilities	<p>Coordinating the activities related to Leonardo da Vinci Program and projects (project design, evaluation, management, implementation, reporting).</p> <p>Performing periodical training & information sessions with the teaching staff and students of the university in the view of designing Leonardo da Vinci projects</p> <p>Offering technical assistance for Leonardo da Vinci projects.</p>
Name and address of employer	University of Pitești, Târgu din Vale, no. 1, 110040, Pitești, Argeș County, Romania
Type of business or sector	Higher Education
Dates	1st of September 1999 – 1st of September 2001
Occupation or position held	Chief of "Curriculum Department" at Muntenia Training Center
Main activities and responsibilities	Coordinating the activities of designing and developing specific curricula for the professional training courses of the Muntenia Training Center (courses for ICT, nursing, foreign languages, etc.)
Name and address of employer	University of Pitești, Târgu din Vale, no. 1, 110040, Pitești, Argeș County, Romania
Type of business or sector	VET / Higher Education

Dates	1st of September 1998 – 23rd of February 2008
Occupation or position held	Lecturer at the Physics Department Lecturer at the “International Relations and European Studies” Department (1st October 2006 – 23rd of February 2008)
Main activities and responsibilities	Teaching Physics (courses, seminars, laboratories of General Physics, Physics of the Solid State, Electricity and Magnetism). Teaching “Management of the International Projects”, “Institutions of the European Union” and “Team Work”. Offering professional guidance to the students preparing the dissertation. Organizing and leading the students’ research
Name and address of employer	University of Pitești, Târgu din Vale, no. 1, 110040, Pitești, Argeș County, Romania
Type of business or sector	Higher Education

Dates	1st of October 1997 – 1st of October 1998
Occupation or position held	Part-time lecturer on a vacancy at the Physics Department
Main activities and responsibilities	Teaching Physics (seminars, laboratories of General Physics and of Electricity and Magnetism)
Name and address of employer	University of Pitești, Târgu din Vale, no. 1, 110040, Pitești, Argeș County, Romania
Type of business or sector	Higher Education

Dates	1st of September 1994 – 1st of September 2003
Occupation or position held	Expert of the National Service for Evaluation and Assessment (and chief of the working group “Physics” during the period 1994-1999)
Main activities and responsibilities	Designing evaluation items, tests and evaluation instruments for the national exams (Bacalaureate) for Physics. Designing evaluation indicators and qualifications for Physics. Elaborating leaflets, brochures and manuals for didactical evaluation and assessment. Conceiving collections of exercises and problems for physics.
Name and address of employer	National Service for Evaluation and Assessment, G-ral Berthelot 26, Sector 1, 010168, Bucharest
Type of business or sector	Education (evaluation and assessment)

Dates	1st of September 1990 - 1st of September 1998
Occupation or position held	Physics teacher
Main activities and responsibilities	Teaching Physics (Physics classes at post- secondary level)
Name and address of employer	High School no. 7 Pitești, Războieni street no. 35, 110225, Pitești, Arges County, Romania
Type of business or sector	Education

Dates	1st of September 1989 - 1st of September 1990
Occupation or position held	Physics teacher, temporarily on a position with complete didactic norm of “Physics”
Main activities and responsibilities	Teaching Physics (Physics classes at post- secondary level)
Name and address of employer	High School no. 4 Pitești, Arges County, Romania
Type of business or sector	Education

Dates	1st of September 1987 - 1st of September 1989
Occupation or position held	Physics teacher
Main activities and responsibilities	Teaching Physics (Physics classes at secondary level)
Name and address of employer	Mioveni Secondary School, 115400, Mioveni, Argeș County, Romania
Type of business or sector	Education

Education and training

Dates	19 September 2013 – 11 October 2013
Title of qualification awarded	Certificate of graduation
Principal subjects/occupational skills covered	Professional training course (86 hours) for the occupation “Trainer of trainers”

Name and type of organisation providing education and training	Asociația Centrul de Resurse și Inițiative Strategice/Association the Center of Strategic Resources and Initiatives, Pitești, Romania
Dates	08 July 2013 – 03 August 2013
Title of qualification awarded	Certificate of graduation
Principal subjects/occupational skills covered	Professional training course (90 hours) for the occupation “Evaluator of professional competencies”
Name and type of organisation providing education and training	Asociația Centrul de Resurse și Inițiative Strategice/Association the Center of Strategic Resources and Initiatives, Pitești, Romania
Dates	September 2007 – April 2011
Title of qualification awarded	PhD., Doctor in Political Sciences (International Relations)
Principal subjects/occupational skills covered	International Relations, Political Sciences
Name and type of organisation providing education and training	National School of Political Studies and Public Administration Bucharest - Romania
Dates	5 th of July – 12 th of July 2009
Title of qualification awarded	Graduate
Principal subjects/occupational skills covered	6 th DRC Summer School, „Regime Change and Transition Across the Danubian Region: 1989 – 2009”
Name and type of organisation providing education and training	Institute for the Danube Region and Central Europe (IDM) together with International House Pecs
Dates	31 st of March – 04 th of April 2008
Title of qualification awarded	Graduate
Principal subjects/occupational skills covered	The course “The School Success Profile: Administration, Interpretation and Use for Intervention Planning”
Name and type of organisation providing education and training	University of North Carolina, School of Social Work, Chapel Hill, USA
Dates	3 rd of March – 7 th of March 2008
Title of qualification awarded	Graduate
Principal subjects/occupational skills covered	The course “Excellence, Statehood and Government Policy”
Name and type of organisation providing education and training	Georgetown University, Washington DC, USA, Center for Intercultural Education and Development
Dates	16 th of October – 17 th of October 2006
Title of qualification awarded	Graduate
Principal subjects/occupational skills covered	The course “Financing projects from Structural Funds – 2007-2013”
Name and type of organisation providing education and training	Romanian Institute for Training
Dates	1995 - 2001
Title of qualification awarded	PhD, Doctor in Physics
Principal subjects/occupational skills covered	Thesis' Title: “Structural Modifications of Certain Crystalline Substances under the Action of the Nuclear Radiations and of the Thermo-Mechanic Solicitations”.
Name and type of organisation providing education and training	University “Alexandru Ioan Cuza” Iasi , Romania
Dates	24 th of June – 29 th of June 1998

Title of qualification awarded	Graduate
Principal subjects/occupational skills covered	The course "Evaluation and examination in the Romanian pre-university education"
Name and type of organisation providing education and training	National Institute for Educational Sciences, Bucharest, Romania
Dates	24 th of November – 29 th of November 1998
Title of qualification awarded	Graduate
Principal subjects/occupational skills covered	The course "Designing national examinations"
Name and type of organisation providing education and training	National Institute for Educational Sciences, Bucharest, Romania
Dates	8 th of January – 14 th of January 1996
Title of qualification awarded	Graduate
Principal subjects/occupational skills covered	"Seminar on Assessment & Evaluation in Education"
Name and type of organisation providing education and training	National Institute for Educational Sciences, Bucharest, Romania
Dates	1 st of July 1983 – 1 st of July 1987
Title of qualification awarded	Physicist, Bachelor of Science in Physics
Principal subjects/occupational skills covered	Mechanics, Electricity and Magnetism, Optics, Thermodynamics and Heat, Relativity, Solid State Physics, Electrodynamics, Statistics, Atomic Physics, Nuclear Physics, Quantum Physics, etc.
Name and type of organisation providing education and training	University of Bucharest, Romania

Personal skills and competences

Mother tongue(s) **Romanian**

Other language(s)

Self-assessment

European level ()*

English

French

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user

(*) [Common European Framework of Reference for Languages](http://www.cedefop.europa.eu/en/intermediate)

Social skills and competences

I have excellent skills for team working and inter-human communication, I like working with people. I'm communicative and easily adapt & integrate myself into new groups. During my professional life I performed activities in different groups & teams (groups of students, experts in Physics, teaching staff of the University of Pitești, European partnerships and representatives of socio-economic environment). Good ability to adapt to multicultural environments, gained through my work experience in the framework of EU projects.

Organisational skills and competences	<p>I'm in a managerial position for more than 10 years, organising activities in international and national frameworks or professional networks that involves more than 20 permanent staff and some other 400 part-time or provisional staff. I am experienced in project design, implementation and development. I coordinated transnational teams of more than 30 persons, from different European and/or accession countries.</p> <p>I organized the "Pro EU" summer schools for educational projects designing.</p> <p>I was vice-president of the Organizing Committee for the International Conferences "Education Facing the Contemporary World Issues" (2004 and 2006 editions) and for the Romanian National Conference in Physics in 2004.</p> <p>I was member of the Programme Committee in the IADIS International Conference e-Society 2007 (Lisbon – Portugal), 2008 (Algarve – Portugal) and 2009 (Barcelon – Spain).</p> <p>I worked with students in performing cultural events (The Evenings of the Physics Engineering Students), I was involved and still I am in European educational and research projects (as coordinator or/and partner).</p>
Technical skills and competences	<p>Excellent quality assurance skills. Good skills in using different specialised software.</p>
Computer skills and competences	<p>Good command in word processing and other similar applications (Microsoft Office™ tools, Corel WordPerfect), acquaintance with Internet and other communication software. Acquainted in using Virtual Learning & Working Environments.</p>
Artistic skills and competences	<p>I like singing and dancing (I was member of the school chorus during the secondary and post-secondary schools).</p>
Other skills and competences	<p>Although I am Physicist and Doctor in Physics of the Solid State (or Condensed Matter), I extended my field of expertise toward educational sciences (psychology, pedagogy, didactic evaluation, Lifelong Learning, adult education and VET) and political sciences (public administration and international relations). I am author/co-author in over 90 papers published in national and international conferences, reviews and journals. I am author/co-author of more than 30 books. I have good experience in EU projects, both as coordinator and partner. I was the coordinator of 11 such projects and partner in over 85.</p>
Driving licence	<p>I obtained my driving license in November 2004.</p>
Additional information	<p>I'm member of EUA, AUF, DRC, EUPEN. I completed military service. I'm married with two children. References supplied on request.</p>
Annexes	<p>List of works and projects</p>